

Please return this form to your Site Host or Site Manager. Leave it in your unit if no one is there to collect it. Thank you!

Troop #	Age Level	Service Unit	
Out of Council Troop/Group Name			
()			
Leader's Name	Phone Number	Email	
Address	City	State	Zip Code

# of Campers	Racial Information	Ethnic Information
Women _____	American Indian or Alaskan Native Asian _____	Hispanic or Latina _____
Girls _____	Black or African American _____	Not Hispanic or Latina _____
Men _____	Hawaiian or Pacific Islander _____	
Boys _____	White _____	
	Other _____	

Camp	Sites Used
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Dates in Camp _____

Please report any breakage, loss or damage to your site or equipment below. If not reported, we may not know something is in need of repair.

Did you do any particular service project while at camp? If so, please describe.

What types of activities did you participate in on site?

- Hiking
 Outdoor Cooking
 Nature Exploration
 Water – Swimming or Boating
 Games or Sports
 Other _____

Did you travel off site to local attractions? _____ Which Attraction? _____

What was the highlight of your camp stay? _____

Departure Checklist

Please wait to be checked out by the Site Host or Site Manager. If there is none, please make sure you have checked all of the following that apply before you leave. **ALWAYS LEAVE A CAMPSITE BETTER THAN YOU FOUND IT.**

- Clean the inside of the building by sweeping and mopping the floors, remove all food from refrigerators, clean and defrost refrigerator and set back refrigerator thermostat (do not turn off), clean toilets.
- Turn back thermostat in heated buildings to 55 degrees.
- Scrub benches, tables, and counter tops in unit houses or kitchen shelters.
- Clean toilets or latrines and remove toilet paper.
- Leave sleeping mats where you found them.
- Return cots to the place where you originally found them.
- Let indoor fireplace fires burn out naturally. Throwing water on them causes breakage to grates and irons. Use only wood indoors. Never use charcoal indoors.
- Clean fireplaces – distribute cold ashes in woods.
- Replenish and stack at least one day’s worth of wood supply.
- Clean lanterns, trim wicks, and refill lantern tanks. (The next time you come may be after dark.)
- Sweep tent and shelter floors. Put the sweepings in the trash.
- Leave tents with corners laced, flaps tied in bow, tent corners and tent flaps not tied to platform. (Tents hold up in bad weather this way.)
- Be sure all inside and outside spigots are turned off.
- Close and lock all doors and windows, turn off lights.
- Return borrowed equipment or tools to proper place. Grease all cast iron skillets to prevent rust.
- Take all trash and garbage to dumpster.
- Leave keys as directed and close entrance gate (if applicable.)
- Fill out Campsite Report.

Troop Leader’s Signature _____ Date _____

For Official Use Only			
Unit was left in:			
<input type="checkbox"/> Good Condition	<input type="checkbox"/> Poor Condition	# of Campers	_____
		# of Adults	_____
Describe any damage _____			

Site Host/Manager Signature _____		Date _____	